

**Office of the State's Attorney for Worcester County, Maryland
Alternative Community Service Program**

106 Franklin Street
Snow Hill, MD 21863
Telephone: 410-632-4412
meckman@co.worcester.md.us

You are not enrolled into the community service program until you've mailed in your original application and fee! (Keep a copy for your records)

If you are unsure of instructions, please contact program coordinator! You are responsible for all information including, application, due dates, fees and letters.

Once this office has received your application/fee, you will receive an acceptance letter and set of guidelines and verification letter instructions.

Refer to our website for complete information: www.worcestersao.com

All community service is due to The Office of the State's Attorney (not to the District Court) on or before the due date listed in the Acceptance Letter.

ALL DUE DATES ARE FIRM!!!!

Links on the website:

- Application for Community Service Program
- Community Service Program Requirements and Pertinent Information
- Frequently Asked Questions
- Guidelines for completing Community Service
- Local (OC) – ACS Reference List
- Example of Documentation Letter in format that State's Attorney's Office requires

If you have any questions, please contact Community Service Program Coordinator in a timely manner at (410) 632-4412.

GUIDELINE INSTRUCTIONS – GO TO WEBSITE LINK FOR INFORMATION

GUIDELINES INCLUDE:

- List of organizations acceptable to complete community service
- List of organization not eligible for community service
- Verification instructions for proper documentation.
- Hours may be split between organizations, however, each organization must provide separate documentation

Piggyback and double dipping of community service not allowed. Call for more information

If you are placed on the STET docket in court, you are bound by the Office of the State's Attorney's Office's Rules and Regulations. Please call if you need more information!

When your community service is completed, The Office of the State's Attorney may re-open your case so that it can be officially closed on the active docket. This is an administrative court date and you will not need to appear.

If you do not hand in your completed community service by the due date, The Office of the State's Attorney will re-open the case and set it in for trial. You will not be given the opportunity to re-enter into the community service program.

Any community service issued through the Office of the State's Attorney is not court ordered

If you do not have a computer, your local library will. You are responsible for all information located on the website.